



Republic of the Philippines
Province of Ilocos Sur
Municipality of San Vicente

OFFICE OF THE MUNICIPAL MAYOR



Executive Order No. 01
Series of 2024

**ESTABLISHMENT OF THE BUSINESS ONE-STOP SHOP (BOSS) IN THE
MUNICIPALITY OF SAN VICENTE, ILOCOS SUR FOR CY 2024**

WHEREAS, Section 16 of the Republic Act No. 7160, otherwise known as the “Local Government Code of 1991” provides that local government units (LGUs) shall pursue undertakings to enhance economic prosperity, among other goals;

WHEREAS, Republic Act No. 11032 or the “Ease of Doing Business and Efficient Government Service Delivery Act of 2018”, requires LGUs to streamline procedures to increase the productivity, efficiency, and effectiveness of business permitting and licensing;

WHEREAS, the Joint Memorandum Circular (JMC) No. 01, series 2016, issued by the Department of Interior and Local Governance (DILG), Department of Trade and Industry (DTI), and Department of Information and Communications Technology (DICT), provides the revised standards for processing business permits and licenses in all cities and municipalities;

WHEREAS, the Local Government Unit of San Vicente, Ilocos Sur, recognizes the importance of providing efficient and effective services to the business sector by simplifying the process of securing permits and licenses;

WHEREAS, the establishment of a Business One-Stop Shop (BOSS) will help improve the ease of doing business, particularly the registration process, create a business-friendly permit process, to ultimately improve the business and investment climate in the municipality;

NOW THEREFORE, I, **JONAN D. TABANDA**, Municipal Mayor of San Vicente, Ilocos Sur, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. Establishment of the Business One-Stop Shop (BOSS) in the Municipality of San Vicente, Ilocos Sur for CY 2024. There is hereby established a Business One-Stop Shop (BOSS) to be located in the Ground Floor Lobby of the Municipal Hall, Poblacion, San Vicente, Ilocos Sur.

Section 2. Duration. The BOSS shall provide service to business permit applications for the period of January 3-20, 2024.

Section 3. Manning. The BOSS shall be staffed/manned by representatives from the following offices: Municipal Treasurer’s Office, Business Permit and Licensing Section, Municipal Engineering Office, Municipal Assessor’s Office, Rural Health Unit, Sanitary Inspector, Bureau of Fire Protection, and Philippine National Police.

Section 4. Separability Clause. If any provision of this Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

Section 5. Repealing Clause. This Executive Order supersedes previous Executive Orders issued for the purpose.

Section 6. Effectivity. This Executive Order shall take effect immediately.

Let copies of this Order be furnished to the concerned offices for their information.

Done in the Municipality of **San Vicente, Ilocos Sur**, this **2nd** day of **January, 2024**.

(*Sgd.*) **JONAN D. TABANDA**
Municipal Mayor