



Republic of the Philippines
Province of Ilocos Sur
Municipality of San Vicente

OFFICE OF THE MUNICIPAL MAYOR



Executive Order No. 06
Series of 2024

**AN ORDER CREATING THE COMMITTEE ON ANTI-RED TAPE (CART)
IN THE MUNICIPALITY OF SAN VICENTE, ILOCOS SUR BASED ON ARTA
MEMORANDUM CIRCULAR NO. 2023-08**

WHEREAS, Republic Act No. 11032, otherwise known as the “Ease of Doing Business and Efficient Government Service Delivery Act of 2018” mandates all government agencies to adopt simplified requirements and procedures that will reduce red tape and expedite business and non-business-related transactions;

WHEREAS, to comply with this law, the Anti-Red Tape Authority (ARTA) issued Memorandum Circular No. 2020-07 which provides the guidelines for the mandatory creation of a Committee on Anti-Red Tape (CART) within offices and agencies which provide government services;

WHEREAS, this Office issued Executive Order No. 4, series of 2023 dated February 14, 2023, which duly created the Committee on Anti-Red Tape (CART) of the municipality;

WHEREAS, Anti-Red Tape Authority (ARTA) issued Memorandum Circular (MC) No. 2023-08 dated November 22, 2023, amending certain provisions of ARTA MC No. 2020-07, pertaining to the guidelines on the designation of a Committee on Anti-Red Tape (CART);

WHEREAS, to comply with ARTA MC No. 2023-08, there is a need to revise the Municipal CART in accordance with guidelines set by said MC;

NOW, THEREFORE, I, JONAN D. TABANDA, Municipal Mayor of San Vicente, Ilocos Sur, by virtue of the powers vested in me by law, do hereby revise the Committee on Anti-Red Tape (CART) in the Municipality of San Vicente, Ilocos Sur, based on ARTA Memorandum Circular No. 2023-08, as follows:

SECTION 1. COMPOSITION. The municipal CART is hereby composed of the following:

Chairperson	:	HON. JONAN D. TABANDA Municipal Mayor or his/her authorized representative
Vice Chairperson	:	ATTY. FATIMA CLARISSE C. ROCERO Municipal Accountant/HRMO Designate
Members	:	Head/Representative of the following offices: HON. FIDEL R. ALDOS Sangguniang Bayan, Committee Chair on Labor, Employment and Civil Service

MRS. CORAZON R. RAGA
Municipal Treasurer

MRS. EVANGELINE A. RUBIA
Municipal Assessor

MR. JOE MAR M. CASTILLO
Municipal Planning and Development Officer

ENGR. JOHN JOSHUA R. RODILLAS
Municipal Engineer

DR. AMADO A. VIESTA
Municipal Health Office

MS. MARIBEL R. RACCA
Business Permits and Licensing Officer

Barangay Focal Persons:

HON. MELECIO G. DAQUEP
President, Liga ng mga Barangay

HON. JUN R. ROLA
Barangay Captain – Bantaoay

HON. HELENA P. FLORES
Barangay Captain – Bayubay Norte

HON. DIONISIO R. PALADO
Barangay Captain – Bayubay Sur

HON. CRISTOBAL RIMALOS
Barangay Captain – Lubong

HON. EFREN R. RUBIA
Barangay Captain – Pudoc

HON. REYNALDO R. RIBERAL
Barangay Captain – San Sebastian

Secretariat : **MR. MARIUS CLIFFORD R. BILLEDO**
Sangguniang Bayan Secretary

SECTION 2. FUNCTIONS. The CART shall ensure compliance with the requirements of RA 11032 and ARTA MC No. 2023-08, its Implementing Rules and Regulations, and subsequent issuances by the ARTA, as may be applicable.

SECTION 3. DESIGNATION OF BARANGAY FOCAL PERSONS. The Barangay Captain of each barangay is designated to serve as the CART focal person of their respective barangays and shall also serve as a member of the municipal government CART as per ARTA MC No. 2023-08.

SECTION 3. SECRETARIAT. The Secretariat is tasked to handle all administrative and secretarial activities.

SECTION 4. FUNDING AND OPERATING COST. All cost pertaining to the operations of the committee shall be chargeable against available funds and resources of the local government, subject to usual accounting and auditing rules.

SECTION 5. SEPARABILITY CLAUSE. If any provision of this Executive Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 6. REPEALING CLAUSE. All Order or parts thereof which are inconsistent with the provisions of this Executive Order are hereby repealed or modified accordingly.

SECTION 7. EFFECTIVITY. This Executive Order shall take effect immediately.

SO ORDERED.

DONE this 15th day of **January 2024** in the **Municipality of San Vicente, Ilocos Sur**.

(Sgd.) **JONAN D. TABANDA**
Municipal Mayor

