



Republic of the Philippines  
Province of Ilocos Sur  
Municipality of San Vicente

**OFFICE OF THE MUNICIPAL MAYOR**



Executive Order No. 03  
Series of 2024

**REORGANIZING THE HUMAN RESOURCE MERIT PROMOTION AND  
SELECTION BOARD (HRMPSB) OF THE MUNICIPALITY OF SAN VICENTE,  
ILOCOS SUR**

**WHEREAS**, Executive Order No. 33, series of 2022 dated November 11, 2022, duly reconstituted the Human Resource Merit Promotion and Selection Board (HRMPSB) of the municipality;

**WHEREAS**, due to the personnel changes, there is a need to reorganize the HRMPSB to update its membership and to replace members who no longer represent their office;

**NOW, THEREFORE, I, JONAN D. TABANDA**, Municipal Mayor of San Vicente, Ilocos Sur, by virtue of the powers vested in me by law, do hereby reorganize the Human Resource Merit Promotion and Selection Board (HRMPSB) of the Municipality of San Vicente, Ilocos Sur, as follows:

**SECTION 1.** The composition of the HRMPSB is hereby amended as follows:

First & Second Level Positions

Chairperson :       **FOR THE EXECUTIVE DEPARTMENT**  
**HON. JONAN D. TABANDA**  
Municipal Mayor or his authorized representative

**FOR THE LEGISLATIVE DEPARTMENT**  
**HON. JOSE C. TABANDA III**  
Municipal Vice-Mayor or his authorized representative

Members       :       **Head of the organizational unit where the vacancy exists,**  
**or his/her designated alternate**

**ATTY. FATIMA CLARISSE C. ROCERO**  
Municipal Accountant/HRMO Designate

**HON. FIDEL R. ALDOS**  
Sangguniang Bayan Member/ Chairperson, Committee on  
Labor, Employment and Civil Service

**Second Level Representative & Alternate:**  
**JOE MAR M. CASTILLO**               **GENESIS R. FRONDA**  
Municipal Planning &               Municipal Agriculturist  
Development Coordinator

**First Level Representative & Alternate:**

**MARICRIS R. GIRON**

Local Legislative Staff Assistant I

**SHARON P. RIDULFA**

Revenue Collection Clerk II

Secretariat : **ANGELICA TRICIA ROJO-CAMBE**  
Private Secretary II

**JESSALYN N. REYNO**

Human Resource Management Aide

Second Level Executive or Managerial Positions

Chairperson : **FOR THE EXECUTIVE DEPARTMENT**  
**HON. JONAN D. TABANDA**  
Municipal Mayor or his authorized representative

**FOR THE LEGISLATIVE DEPARTMENT**

**HON. JOSE C. TABANDA III**

Municipal Vice-Mayor or his authorized representative

Members : **ATTY. FATIMA CLARISSE C. ROCERO**  
Municipal Accountant/HRMO Designate

**Second Level Representative & Alternate:**

**JOE MAR M. CASTILLO**

Municipal Planning &  
Development Coordinator

**GENESIS R. FRONDA**

Municipal Agriculturist

Secretariat : **ANGELICA TRICIA ROJO-CAMBE**  
Private Secretary II

**JESSALYN N. REYNO**

Human Resource Management Aide

**SECTION 2.** All other provisions of Executive Order No. 33, series of 2022, not inconsistent with this Executive Order, shall remain in full force and effect.

**SECTION 3.** This Executive Order shall take effect immediately.

**DONE** this 9<sup>th</sup> day of **January 2024** in the **Municipality of San Vicente, Ilocos Sur.**

**(Sgd.) JONAN D. TABANDA**  
Municipal Mayor